# Accelebot Privacy Notice Last Update: September 9, 2024

# **About this Privacy Notice**

This Privacy Notice ("Privacy Notice") explains how **Accelebot** ("we", "us", "our") collects, processes, and protects personal data ("Personal Data") related to you as a user of our services. It also outlines your rights regarding your Personal Data. Please read this Privacy Notice carefully.

This Privacy Notice applies when you:

- Visit any of our websites or social media pages,
- Use our browser extension or related services,
- Contact our support team or submit inquiries,
- Provide your email via a form on our website.

These are collectively referred to as the "Services".

#### **About Us**

When we refer to "Accelebot" in this Privacy Notice, we mean **Accelebot**. Any data privacy requests may be sent to **contact@accelebot.com**.

#### What Personal Data Do We Collect?

We collect and process the following types of Personal Data:

- **Contact Information**: Includes your name, email address, and other contact details you provide.
- Usage Data: Information about your interactions with our Services, such as features used and actions taken.
- **Device and Browser Data**: Information about your device and browser, such as IP address, operating system, and device identifiers.

#### **How Do We Collect Your Personal Data?**

We collect Personal Data directly when you:

- Provide it via forms or interact with our services.
- Use the Services (through automated tracking),
- Interact with us for support or other communications.

We may also collect data from third-party services you connect to, such as Google, for fulfilling tasks requested through our Services.

#### Why Do We Process Your Personal Data?

We process your data for the following purposes:

- **Providing the Services**: To fulfill your requests and provide the functionalities of our browser extension, such as integrating with Google services (e.g., Google Calendar, Gmail).
- **Improving our Services**: To better understand user preferences and improve user experience.
- **Security and Compliance**: To ensure the security of our Services and comply with legal obligations.
- **Marketing**: To inform you about new features, products, or services, provided you have given consent.

## **Legal Basis for Processing Your Data**

We process your data when:

- It is necessary to provide you with our Services,
- You have consented to the processing,
- It is required to comply with legal obligations,
- We have a legitimate interest (e.g., improving our Services), which does not override your rights.

#### Who Do We Share Your Personal Data With?

We may share your Personal Data with:

- **Service Providers**: Companies we work with to deliver the Services.
- **Legal Authorities**: If required by law, or to protect the rights, property, or safety of Accelebot or others.

### **International Data Transfers**

If you are located outside the USA, your Personal Data may be transferred to and processed in the USA. We ensure that appropriate safeguards are in place when transferring Personal Data internationally.

## **How Long Do We Store Your Personal Data?**

Your Personal Data is stored for as long as necessary to fulfill the purposes outlined in this Privacy Notice, unless a longer retention period is required by law.

## **Your Rights**

You have the right to:

- Request access to, correction, or deletion of your Personal Data,
- Withdraw your consent for future processing,
- Object to or restrict certain types of data processing,
- File a complaint with relevant authorities.

To exercise your rights, please contact us at **contact@accelebot.com**.

# **Updates**

We may update this Privacy Notice from time to time. The most recent version will always be available on our website.

This Privacy Notice was last updated on **September 9, 2024**.